



Alcovy Conservation Center Property Policies

To ensure the safety of your guests and preserve the Center's pristine natural environment, we respectfully request that you keep the following regulations in mind.

- Inflatable games/jumpers/rentals are not allowed for use on the Alcovy property under any circumstance.
- Some activities may be restricted on the property. Prior to renting, you will need to provide a list of activities to GWF for review and approval.
- The renter accepts full responsibility for any injury to persons or property that is the result of the renter's actions. The renter may be required to provide a Certificate of Liability Insurance to GWF.
- The rented space must be left in its original condition to avoid damage charges. The renting party also agrees to relinquish the security deposit in part or whole to cover repairs for any damages to the property or costs incurred as the result of any member of the visiting group. The renter also agrees to reimburse GWF for any additional cost of repairs that are over and above the initial security deposit.
- GWF will provide normal cleaning of the facilities but it is the responsibility of the renter to pick up all trash and place in the receptacles provided.
- The renter further accepts the responsibility for enforcing compliance with the terms and conditions of this agreement to the individuals attending said event. The renter will be held responsible for the conduct and behavior of any persons in their group.
- Please be mindful of the wildlife which inhabits the property.
- Renters must comply with standard residential noise ordinances.
- All guests/parties are required to check-in at the main ACC building before proceeding to designated rented facilities.
- Please be courteous to other visiting groups. Guests are restricted to the specific area rented and the restroom area unless special arrangements have been made through the GWF office; the exchanging of spaces will incur an additional cost.
- Only table decorations (flowers, greenery, etc.) are permissible. No decorations may be affixed to any wall or door surface. Under no circumstances may any exhibits or pictures be removed from the facility.
- GWF staff may assist guests who need (minimal) copying services or local dial facsimiles. A fee of \$.25 per page will be charged.
- GWF reserves the right to refuse the use of its facilities for any purpose deemed inappropriate at its discretion. Rental space use and policies are set by and may be changed by Georgia Wildlife Federation.
- Please remember when planning your event that the ACC is a smoke-free facility, and smoking is prohibited within 100' of any door. Smoking is permitted in and around the Pavilion area.
- Firearms or weapons of any kind are prohibited inside the ACC facility.
- Visitors who display inappropriate behavior (i.e. yelling, cursing, vandalizing property) will be asked to leave the ACC grounds.
- Alcoholic beverages are allowed but cash bars are strictly prohibited. All patrons must be of legal age.
- The use or presence of illegal drugs or paraphernalia is not permitted on or around the Alcovy Conservation Center property.
- Animals are prohibited from entering enclosed buildings, with the exception of animals specifically for the use of a person with a disability or animals that are used for instructional purposes deemed appropriate by the GWF staff.

I have read and understand the property policies must be adhered to with *no exceptions*:

Date: _____ **Name:** _____

Signature: _____

GWF Staff: _____